

## **Legal Services Board**

### **Board meeting 23 January 2019: Board papers**

**Date:** 23 January 2019  
**Time:** 14:35 – 16:00

**Venue:** Meeting Room 1  
2<sup>nd</sup> Floor, ORR  
One Kemble Street  
London  
WC2B 4AN

**For more information contact:**  
Steph North | Corporate Governance Manager

# LEGAL SERVICES BOARD

## Agenda

**Date:** 23 January 2019 **Time:** 14:35 **Venue:** ORR offices, One Kemble Street

<b>Member attendance:</b>	Helen Phillips (chairing), Terry Babbs, Neil Buckley, Jemima Coleman, Marina Gibbs, Jeremy Mayhew, Michael Smyth
<b>In attendance:</b>	Caroline Wallace (Strategy Director), Chris Nichols (Interim Policy Director), Danielle Viall (General Counsel), Holly Perry (Head of Corporate Services), Stephanie North, Corporate Governance Manager (Minutes)
<b>Apologies:</b>	David Eveleigh, Catharine Seddon
<b>Attendance for agenda items:</b>	Angela Latta (item 5), Huw Penson (item 6), Rusere Shoniwa (item 7)
<b>External attendance:</b>	
<b>Observers:</b>	Puja Vadgama, Steve Violet

Item	Action	Speaker	Timing	
<b>BOARD MEETING – RESTRICTED PAPERS</b>				
1.	Welcome and apologies	Note	HP	14:35 (5 mins)
2.	Declarations of interest relevant to the business of the Board			
3.	LSCP appointments <b>Paper (19) 02</b>	Note	JC	14:40 (10 mins)

Item	Action	Speaker	Timing	
<b>BOARD MEETING</b>				
4.	Chief Executive's progress report <b>Paper (19) 03</b>	Note and comment	NB	14:50 (15 mins)
5.	The Law Society undertakings report <b>[RESTRICTED]</b> <b>Paper (19) 04</b>	Review	CW/AL	15:05 (15 mins)
6.	Draft communications strategy <b>Paper (19) 05</b>	Discuss	CW / HuP	15:20 (30 mins)
7.	Finance report for December 2018 <b>Paper (19) 06</b>	Review	RS	15:50 (5 mins)
8.	Minutes of the previous meeting – 29 November 2018	Approval	HP	15:55 (5 mins)
9.	Appointment of OLC Board Members – recommendation to the Board from the recruiting panel <b>Paper (18) 67</b> <b>Circulated out of committee on 11 December 2018</b>	Note	HP	-
10.	Section 80 Recommendation to the Lord Chancellor <b>Paper (19) 01</b> <b>Circulated out of committee on 11 January 2019</b>	Note		

11.	Board action tracker	Review		
12.	Reflections   Forward look <i>Draft agenda for next Board Meeting</i>	Consider		
13.	AOB - Briefing / speaker schedule 2019			
<b>CLOSE 16:00</b>				

**Date and Time of Next Meeting:** Board meeting including a strategy session 28 February 2019 at 10:30 – 14:30

*Please note – the Q3 performance report covering 1 October to 31 December 2018 will be circulated by correspondence between the January and February Board meetings.*